

CITY OF CASSELTON
Monday, February 3, 2014
REGULAR MEETING 7:00 P.M.
Council Chambers

Present: Mayor Edward McConnell, Councilmen Lee Anderson, Paul Spooner, Fred Wangler, Joan Carvell, Kent Buss and Mike Eberhardt. Also present: Matt Thompson, Kevin Blumhardt, Jess Toop, Bob Runck, Jeff Hoyer, Troy Klevgard, Jonathan Warrey, Jaci Sullivan, Amy Cahoon, Jerry Jordan, Marc Hackmann, City Auditor Sheila Klevgard, Deputy Keenan Zundel and City Attorney Del Losing.

Minutes, Consent Agenda, Bills and Financial Report

Councilman Wangler made a motion, seconded by Councilman Eberhardt to approve the minutes of January 6 and 29, City Attorney's Report, Municipal Judge's Report, Police Report and the delinquent utilities list. All voted aye on roll call vote; **motion passed**. BNSF submitted an annual maintenance invoice for the quiet zone for \$5,045.92 which will come out of the general fund maintenance expense for this year and will need to be added to the budget next year. Councilman Buss made a motion, seconded by Councilman Anderson to approve the following bills and refunds. All voted aye on roll call vote; **motion passed**.

Aflac	\$135.52
Ameripride	\$160.49
Avesis Vision	\$95.62
Bank of North Dakota	\$65,996.28
Blue Cross Blue Shield	\$4,292.40
BNSF	\$5,045.92
Cass County Electric	\$545.10
Cass County Reporter	\$343.74
Cass County Treasurer	\$11,040.50
Cass Rural Water Users	\$25,612.20
Casselton Cold Storage	\$100.00
Casselton Drug	\$85.69
Casselton Fire Dept	\$4,000.00
Casselton Parks & Rec	\$15,463.24
City of Fargo	\$2,684.96
Dakota Tire Service	\$1,693.96
Becky Dunker	\$160.84
Essentia Health	\$98.00
Guardian	\$793.68
Hardware Hank	\$101.32

Haugen Cleaning	\$450.00
Holt Landscape	\$135.00
John Deere Financial	\$37.99
Johnson Pest Control	\$55.00
King Farms Trucking	\$350.00
Lulu's Cooking @ The Vets	\$1,035.00
Mac's	\$169.56
Midnight Solutions	\$120.00
Moore Engineering	\$32,122.87
ND DOT	\$1,593.90
NorthStar Safety	\$223.40
Ohnstad Twichell	\$1,500.00
Orbitcom	\$280.27
Ottertail Power	\$4,591.93
Petro Serve USA	\$2,781.39
Sam's Club	\$83.90
Verizon Wireless	\$146.30
Workforce Safety	\$4,526.98
Xcel	\$264.24

Financial Statement

Councilman Wangler made a motion, seconded by Councilman Carvell to approve the financial statement. General Fund \$129,938.33; Special Revenue Funds \$578,836.40; Debt Service Funds \$1,065,497.70; Construction Funds \$1,238,111.98; Special Assessment Funds \$973,876.36; Enterprise Funds \$431,374.27; Trust and Agency Funds \$18,890.95; total \$4,436,525.99. All voted aye on roll call vote; **motion passed**.

Correspondence

The Casselton Volunteer Ambulance Service is requesting the opportunity to acquire the land adjacent to their facility once the water tower has been removed in order to expand their building. The Cass County sales tax request for levee repairs was approved for \$23,750 to help pay for easement monuments.

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Clint Sletten

Sletten's request to have his Sewer and Street District #25 assessment reduced is due to the size of his lot being recorded incorrectly as 106.3 feet. The city is allowed to make this correction since it was a mistake. Councilman Anderson made a motion, seconded by Councilman Eberhardt to reduce the assessment based on a 96' lot size. All voted aye on roll call vote; **motion passed.**

Police Report

Deputy Zundel reported that there were 100 less calls in 2013 from the previous year and 100 more citations. He will be on the day shift for a month and will be completing his drug recognition expert training. There have been some thefts of electric cords on the east end of Front Street and fireworks during the Super Bowl with no permit.

Water Resource District

The mayor will attend the Water Resource District meeting on Thursday to address the assessment to the city for flood control that was billed twice as much as last year. He feels there has been a mistake and will try to get it fixed.

Sales Tax Grant Request

The sales tax committee recommended approval of the request from Parks and Recreation to support the Cottonwood Golf Club based on their planned oversight of the organization. The Club board will report back to Parks and keep the city informed. Their poor financial situation is recurring and although the Club has reduced salaries for 2014, their budget doesn't include any depreciation for equipment. This grant is only a Band-Aid and there is no commitment from the council for future funding; however the Park Board is committed to support them into the future. Councilman Anderson made a motion, seconded by Councilman Eberhardt to approve the sales tax request for \$30,000 to Parks and Recreation. All voted aye on roll call vote; **motion passed.**

Park Board Report

An 80/20 grant has been received from ND Tourism to lay new asphalt on the walking trail around the reservoir. They already have one bid but are getting two more. The Park's portion will be around \$30,000. The last payment has been made on the grand stand which was a joint project with the school, Park District and the booster club. Scott Kost and Stephen Bartholomay secured \$6,000 in private donations to purchase 150 Metrodome seats for future seating at diamond 1 at the reservoir. They plan to sell seats as sponsorships or in memoriam. Barb Wieland will have modern dance and Missoula Children's Theater will again be on the summer Park schedule. Two new basketball supports and break away rims were purchased to replace those that had been bent 15 years ago. New lines will be painted and the skate equipment will be kept although they welcome any ideas to improve that area. Ideas to get the elderly involved are a gardening club and cribbage league; however they need people to lead these groups. The repair on the pool leak will require the deck to be replaced and is estimated at \$5,000. Casselton Youth Basketball Association, which gave equal play time to all players, had 102 participants and ended the year in the black. Score boards, basketballs and jerseys were purchased in this first year so fees for next year will be reduced. There was talk about moving the tennis courts to the area near the pool; however Mike Kobbervig has been busy with his new job and has not yet written the grant. It would take six figures to fix the courts at the reservoir.

Summerfest

Swanks Car Club knows an organization that runs Go Kart tours where drivers bring their own cars and have races. Summerfest coordinator, Blumhardt, requested to close off 6th Avenue between Front Street and 1st Street North to setup a race course to accommodate this event which would occur after the water fight and before the steak fry. As a side note Eberhardt stated that back in the 1960's there used to be Go Kart races on Sunday afternoons in that same location. Councilman Eberhardt made a motion, seconded by Councilman Spooner to allow the street closure on Saturday afternoon during Summerfest 2014. All voted aye on roll call vote; **motion passed.** Blumhardt also

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requested that alcohol be allowed on Front Street during the event. Councilman Wangler made a motion, seconded by Councilman Eberhardt to suspend the open container law from Thursday, July 24 through Sunday at 1:00am, July 27, 2014. All voted aye on roll call vote; **motion passed**. As a final request, Blumhardt asked the council to consider allowing the eastbound lane of the west end of Front Street to be blocked to allow the stage to be moved and create more available space in the park. The mayor noted that city crews would still need to be able to maintain garbage and street maintenance. The airport will have a fly-in the week before Summerfest.

Raffle Permit

Councilman Wangler made a motion, seconded by Councilman Buss to approve the application by the Cottonwood Golf Club for a raffle permit. All voted aye on roll call vote; **motion passed**.

Gaming Site Authorization

Councilman Wangler made a motion, seconded by Councilman Spooner to authorize the operation of pull tabs at Dusty's by Horse Race ND. All voted aye on roll call vote; **motion passed**.

November Minutes Correction

Councilman Carvell made a motion, seconded by Councilman Anderson to correct the November minutes with the proper board appointments. All voted aye on voice vote; **motion passed**.

Gift Bags

The auditor requested input as to what item the city should put in the Welcome to Casselton gift bags and how much to spend. Councilman Anderson made a motion, seconded by Councilman Buss to authorize \$350.00 for whichever item the auditor preferred. All voted aye on roll call vote; **motion passed**.

Snow Removal Ordinance

An ordinance was drawn up in 1997 but never passed to make it a violation to move snow from any private property, driveway or sidewalk onto the city streets. Losing recommended the wording be changed to make it a noncriminal violation with a maximum fine of \$500. Councilman Buss made a motion, seconded by Councilman Anderson to approve the first reading of this ordinance. All voted aye on roll call vote; **motion passed**.

BNSF Release and Settlement Agreement

In order to receive payment for wages and city hall rental from BNSF, the city would be required to sign this agreement. No release should be made by the city at this time. Councilman Wangler made a motion, seconded by Councilman Buss to table this until it is appropriate to act. All voted aye on roll call vote; **motion passed**.

Hwy 18/Hwy 10 Road Project

The state needs city approval for their road project to cross the city levee followed by approval from the US Corps of Engineers. If the project is completed without Corps approval, the city would be removed from the Corps Levee Safety Program. Councilman Anderson made a motion, seconded by Councilman Carvell to approve the project to cross the levee. All voted aye on roll call vote except for Wangler who voted nay; **motion passed**.

Cass County Multi-Jurisdictional Multi-Hazard Mitigation Plan

Cass County Emergency Management requests that the city adopt the plan to ensure eligibility for Hazard Mitigation Grants and allow them to assist with full scale and table top exercises. Councilman Wangler made a motion, seconded by Councilman Carvell to adopt the 2014 county plan. All voted aye on roll call vote; **motion passed**.

Councilman Anderson made a motion to adjourn at 8:15pm.

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Next regular meeting March 3, 2014 at 7:00pm.

Respectfully Submitted,

Sheila K Klevgard
City Auditor