

CITY OF CASSELTON
Monday, July 7, 2014
REGULAR MEETING 7:00 P.M.
Council Chambers

Present: Council President Fred Wangler, Councilmen Joan Carvell, Charlie Francis, Kent Buss and Mike Eberhardt. Also present: Matt Thompson, Troy Klevgard, Jesse Hagen, Jonathan Warrey, City Auditor Sheila Klevgard, Deputy Joe Hedin, Deputy Eric Swenson, Dan Weber, Kevin Mayer and City Attorney Del Losing.

Minutes, Consent Agenda, Bills and Financial Report

Councilman Eberhardt made a motion, seconded by Councilman Buss to approve the minutes of June 2 and 24, City Attorney's Report, Municipal Judge's Report, Police Report and the delinquent utilities list. All voted aye on roll call vote; **motion passed**. Councilman Buss made a motion, seconded by Councilman Eberhardt to approve the following bills and refunds. All voted aye on roll call vote; **motion passed**.

A1 Radiator Sales	\$1,472.70	Johnson Pest Control	\$55.00
Aflac	\$235.24	Martha Kapaun	\$40.00
Ameripride	\$166.95	Maple River Grain	\$2,550.00
Avesis Vision	\$100.40	Marshall & Swift	\$309.95
Blue Cross Blue Shield	\$4,809.34	Kevin Mayer	\$33.50
Bremer Bank	\$1,823.00	MJ Dalsin	\$246.31
Business Essentials	\$421.35	ND Dept of Health	\$25.00
Bill Carlson	\$37.17	North Dakota One Call	\$118.80
Cass County Electric	\$625.87	ND Solid Waste & Recycling	\$60.00
Cass County Reporter	\$899.48	New Horizons Electric	\$394.72
Cass County Treasurer	\$11,040.50	Northern States Supply	\$9.35
Cass Rural Water Users	\$30,382.40	Ohnstad Twichell	\$1,500.00
Casselton Cold Storage	\$800.00	Orbitcom	\$562.07
Casselton Fire Dept	\$4,000.00	Ottertail Power	\$4,245.73
Casselton Lumber	\$35.07	Paul Bunyan	\$1,053.92
Casselton Parks & Rec	\$2,365.00	Melanie Peterson	\$28.02
City of Fargo	\$4,631.10	Petro Serve USA	\$2,810.21
Crown Trophy	\$28.41	Radisson Hotel Bismarck	\$74.70
Becky Dunker	\$33.73	Saint Leo's Church	\$100.00
Fargo Freightliner	\$302.23	Sam's Club	\$37.98
Fargo Water Equip	\$3,433.08	Sheyenne Gardens	\$199.80
Gordy's Inc.	\$9.00	Sturdevant's	\$268.79
Greenbush Woods	\$100.00	Structural Materials	\$336.00
Guardian	\$794.05	Team Laboratory	\$7,035.00
Hardware Hank	\$185.61	Titan Access Account	\$677.88
Haugen Cleaning	\$465.00	United Industrial Coatings	\$166.18
Hawkins Chemical	\$1,894.62	Verizon Wireless	\$146.36
Inland Truck Parts	\$884.90	Wallwork Truck Center	\$199.54
John Deere Financial	\$461.11	Xcel	\$72.03

Financial Statement

Councilman Carvell made a motion, seconded by Councilman Eberhardt to approve the financial statement. General Fund \$131,296.09; Special Revenue Funds \$560,174.99; Debt Service Funds \$1,277,050.64; Construction Funds \$1,077,618.16; Special Assessment Funds \$1,030,574.97; Enterprise Funds \$423,232.27; Trust and Agency Funds \$11,310.83; total \$4,511,257.95. All voted aye on roll call vote; **motion passed**.

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Amend Agenda

Councilman Carvell made a motion, seconded by Councilman Eberhardt to add the raffle permit to the agenda. All voted aye on roll call vote; **motion passed.**

Planning & Zoning

Two conditional use requests have been recommended for approval by city council. The first is from Derek Drege for Health Nuts which as a nutrition club offering meal replacement shakes. Councilman Eberhardt made a motion, seconded by Councilman Carvell to approve the conditional use permit. All voted aye on roll call vote; **motion passed.** The second request is from Rehab4Life to lease space to Cass County Rural Community Food Pantry and to use the remaining space for storage. Councilman Buss made a motion, seconded by Councilman Francis to approve the permit although any additional lease would require another request. All voted aye on roll call vote; **motion passed.**

Park Board Update

- The golf course was awarded \$30,000 from the sales tax fund with over \$8,000 yet to be drawn. The net income is up over last year \$6,834; although revenue is down \$11,000, expenses are also down \$17,700 as a combination of payroll being renegotiated and other one-time expenses last year. Payroll taxes are now being accrued with \$9,000 in checking for that purpose which is up \$4-5,000 from last year at this time. Average net income over the last five years has ranged over or under \$5,000 depending on the weather. Proshop sales are up almost \$5,000 although memberships are down \$11,000 and sponsorships are up. Microsoft employees donated their time to the Park District bringing in \$9,400 from Microsoft. With Park Board oversight expenses are being watched better; however the park board has recommended doing some marketing to increase sales in the next 60 days.
- The fishing pier on the north side of the reservoir is being repaired thanks to a \$750 donation from Cass County Wildlife for that purpose.
- Basketball hoops have been replaced and courts will be relined.
- Willow Bend Park has new trees and signs to prevent motorized vehicles on the walking path.
- Bobcat is helping with parking lot and walking path repairs at Tinta Tawa Park in August. They have marketing dollars that they will use to demo the equipment saving the Park District the expense of the repairs.
- Tubs of Fun looked at the pool to find a leak on July 5th.
- Metro Youth Basketball is slated to start up again in October through December.

Police Report

Deputy Eric Swenson has replaced Deputy Keenan Zundel as the assigned night shift enforcement officer. There were 17 citations this month with lots of medical and animal calls and one work related accident. There were a couple of people that were asked to shut down their firework displays late into the night on July 3rd. Deputy Hedin would like to meet with the mayor to help plan National Nite to Unite for Tuesday, August 5th at 5:30pm. Current plan is to have hot dogs and ice cream.

Petition to Vacate Street

Clint Sletten has requested to vacate the north half of a section of 1st Street North which is platted but not in use. There is a dike on the west side of the tracks and a drainage ditch along the street right-of-way. Councilman Carvell made a motion, seconded by Councilman Eberhardt to approve a resolution to vacate the north half of 1st Street North adjacent to Lots 5 and 6, Block 10 of Powers Addition while retaining an easement for utilities and the drainage ditch. All voted aye on roll call vote; **motion passed.**

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Cemetery Appointment

Councilman Buss made a motion, seconded by Councilman Francis to appoint Michelle Rieniets to the cemetery board for a term ending in 2018. All voted aye on roll call vote; **motion passed.**

Alley and Commercial Totes

The sanitation committee discussed the purchase of commercial size totes for Hagen Dental and Weber Insurance. Cost is \$700 each due to the freight, while cost goes down to \$400 each if they are purchased in larger quantity. The decision was made to not purchase any at this time since the feeling is that it is not fair to current users who own their own dumpsters to switch if the city doesn't purchase the old dumpster. Since the city has no use for the currently used dumpsters, there would be no benefit to the city to purchase them either. Without the commercial totes both businesses believe a more solid surface is needed in the alley. If asphalt millings were to be used, the alley would need to be dug down six to eight inches before millings were added. The quote received by the city for asphalt was \$11,000 while Hagen received a quote for \$8,000 to lay concrete on the south 100 feet of the alley plus a pad for his dumpster. Councilman Eberhardt suggested that Hagen get a new quote for six inch this concrete in the alley to support the garbage truck and present it at a special council meeting to address the pricing and cost share.

Raffle Permit

Casselton Outback Dance Team is requesting a permit to hold a 50/50 raffle on Saturday during Summerfest. They are planning a trip to Tampa, FL for competition. Councilman Eberhardt made a motion, seconded by Councilman Buss to approve the raffle permit. All voted aye on roll call vote; **motion passed.**

Engineer's Agenda

Sewer & Street Improvement District #25 –

Concrete is being poured on 1st Street North this week and next, with the last pour anticipated for next Thursday which will allow the street to be open the week of Summerfest. Several spots need to be dug up and asphalted; repairs will also be made at those locations that had water breaks over the winter. Councilman Buss made a motion, seconded by Councilman Eberhardt to pay payment request #7 to KPH for \$600,952.58. All voted aye on roll call vote; **motion passed.** Losing spoke with Oye of Moore Engineering regarding potential liquidated damage and decided that the current retainage of \$221,000 is sufficient. The deadline was not extended for some portions of the project which will increase actual damages due to increased payments to Moore. These extra costs will need to be tracked for calculated damages. Councilman Carvell made a motion, seconded by Councilman Francis to pay Moore Engineering invoice 7955 for \$48,249.10. All voted aye on roll call vote; **motion passed.**

State Highway 18/County Highway 10 Improvements

This reconstruction of 5th Street North between 4th Avenue and Langer is estimated to cost around \$2,000,000 with net cost to the city of \$200,000 after the Small Town Revitalization Grant. This project would be slated for 2016 after the radial T improvement in 2015. The county also wants to meet with the school, city and other interested parties regarding improvements on highway 10 east of Langer. The school board is talking about selling the superintendants' house and putting in a closed street for school access. Councilman Eberhardt made a motion, seconded by Councilman Carvell to table approval of the reconstruction project. All voted aye on roll call vote; **motion passed.**

Industrial Park Drainage

Preliminary profiles and drainage options were submitted to Maple River Grain. Mayer will talk with them to see what option they are intending to go with. If they push water to the north, the city would participate in the cost of fixing the drainage.

The ditch block is currently under water; it will be removed as soon as the ground is dry enough.

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Summerfest

Councilman Eberhardt made a motion, seconded by Councilman Buss to add the sale of liquor for Summerfest to the agenda. All voted aye on roll call vote; **motion passed**. Councilman Eberhardt made a motion, seconded by Councilman Francis to allow the sale of liquor on the sidewalk in front of the bars all three days of Summerfest. All voted aye on roll call vote except Carvell voted nay; **motion passed**.

Councilman Eberhardt made a motion to adjourn at 8:08 pm.

Next regular meeting August 4, 2014 at 7:00pm.

Respectfully Submitted,

Sheila K Klevgard
City Auditor