

CITY OF CASSELTON
Monday, October 3, 2011
REGULAR MEETING 7:00 P.M.
Council Chambers

Present: Mayor Ed McConnell, Councilmen Pete Silbernagel, Phil Spooner, Steve Link and Craig Tillisch.
 Also present: Public Works Supervisor Kevin Mayer, City Attorney Del Losing, Auditor Sheila Klevgard, City Engineer Brandon Oye, Tom Klabunde, Kent Buss, Lin Smithwick, Corporal Dean Haaland, Deputy Joe Hedin and Dan Leino.

Minutes, Consent Agenda, Bills and Financial Reports

Deputy Steve Hahn resigned to be a full-time goldsmith; replacing him is Deputy Joe Hedin. Corporal Dean Haaland stated that there has been vandalism at Tinta Tawa Park; the bathrooms were wrecked and a sign was torn down.

Councilman Craig Tillisch made a motion, seconded by Councilman Pete Silbernagel to approve the minutes of September 6 and 26, City Attorney's Report, Police Report, Municipal Judge's Report, and the delinquent utilities list. All voted aye on roll call vote; **motion passed.**

Councilman Pete Silbernagel made a motion, seconded by Councilman Craig Tillisch to approve the following bills, refunds and salaries for the month of October. All voted aye on roll call vote; **motion passed.**

38343	Ameripride	\$122.47	38324	Haugen Cleaning	\$420.00
38305	Avesis Vision	\$62.27	38325	Innovis Health	\$22.00
38306	Bill Radermacher	\$411.06	38326	Johnson Pest Control	\$135.00
38307	Bremer Bank	\$10,525.00	38327	Kerry's Kitchen	\$111.00
38308	Cass County Reporter	\$410.08	38328	Larson Welding	\$1,222.16
38309	Cass County Treasurer	\$10,164.66	38329	Mac's	\$84.64
38310	Casselton Drug	\$75.00	38330	Moore Engineering	\$21,421.95
38311	Cass County Electric	\$638.71	38331	North Dakota One Call	\$9.10
38312	Cass Rural Water Users	\$25,271.63	38332	Orbitcom	\$305.17
38313	Catco	\$512.14	38333	Ottetail Power	\$4,102.74
38314	City of Fargo	\$3,353.55	38334	Paul Bunyan	\$1,064.89
38315	Dakota Tire Service	\$2,194.95	38335	Starion Bond Service	\$69,756.60
38316	Ed McConnell	\$25.02	38336	Sturdevant's	\$8.88
38317	Fastenal Co	\$195.33	38337	Sweeney Controls	\$1,019.00
38318	Finnish Construction	\$2,170.50	38338	Team Laboratory	\$750.00
38319	First State Bank	\$23,763.29	38339	Titan Access Account	\$87.44
38320	Sheyenne Gardens	\$246.40	38340	Wisnewski's Top Cut	\$1,150.00
38321	Good Samaritan Society	\$30.00	38341	Xcel	\$61.20
38322	Guardian	\$558.69	38342	Xtreme Printing	\$80.94
38323	Hardware Hank	\$378.31			

Financial Statement

Councilman Pete Silbernagel made a motion, seconded by Councilman Craig Tillisch to table approval of the financial statement for September until Harold Rotunda can update the construction fund balances. General Fund \$126,549.85; Special Revenue Funds \$754,626.69; Debt Service Funds \$590,756.03; Construction Funds (\$459,249.08); Special Assessment Funds \$168,466.57; Enterprise Funds \$364,000.06; Trust and Agency Funds \$10,703.45; total \$1,555,853.57. All voted aye on roll call vote; **motion passed.**

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The state commitment of the water commission funds for the Swan Creek project are to be paid to the city sometime within this biennium. Councilman Pete Silbernagel requested that Moore Engineering verify that this is the actual agreement made by the state.

Correspondence

North Dakota Department of Transportation is now accepting applications for funding on Special Road Fund and Transportation Enhancement projects for years 2012 and 2013.

Public Works Report

Fletschock has not yet had time to fix the physical leaks in the water pipes. A 1998 Volvo dump truck was purchased for \$16,750. 1st Street S is now closed for approximately one month for repairs. The snowblower drum was straightened and rebalanced. The lagoons will be ready for winter.

Special Assessment – Street & Storm Sewer Improvement District #23

Councilman Steve Link made a motion, seconded by Councilman Craig Tillisch to approve the special assessment list of one property, owned by Maple River Grain & Agronomy, LLC. All voted aye on roll call vote; **motion passed**. Councilman Steve Link made a motion, seconded by Councilman Pete Silbernagel to set the special assessment for 15 years at 1.5% above the current bond rate. All voted aye on roll call vote; **motion passed**.

Engineer Updates

City Engineer Brandon Oye stated that the Quiet Zone bid opening was held on September 15th. Key Contracting out of West Fargo and Adelman Concrete, also of West Fargo were the only two bidders. Councilman Pete Silbernagel made a motion, seconded by Councilman Craig Tillisch to go with the option of having all work performed next year by Key Contracting. All voted aye on roll call vote; **motion passed**. Councilman Steve Link made a motion, seconded by Craig Tillisch to accept the alternate to extend the sidewalk at 6th Ave connecting the mazes to the concrete on the north and south to 1st St S, replacing the bridge with a culvert at a cost of \$19,665. All voted aye on roll call vote; **motion passed**. Councilman Pete Silbernagel made a motion, seconded by Councilman Steve Link to upgrade to a decorative fence from Langer to 8th Ave S, contingent on whether 1st State Bank agrees to pay for the upgrade. All voted aye on roll call vote; **motion passed**. A change order from a decorative gate to a chain link at Langer Ave will be requested to save an estimated \$50,000. Councilman Steve Link made a motion, seconded by Councilman Phil Spooner to approve engineering invoice 2054 for \$2,377.50. All voted aye on roll call vote; **motion passed**.

The Heartland Avenue project is 99% complete. Councilman Craig Tillisch made a motion, seconded by Councilman Steve Link to approve partial payment No. 3 to KPH for \$20,962.21. All voted aye on roll call vote; **motion passed**. Councilman Phil Spooner made a motion, seconded by Councilman Craig Tillisch to accept Change Order No. 1 to raise the fire hydrant a foot to match the existing boulevard at a cost of \$1,000. All voted aye on roll call vote; **motion passed**. Councilman Pete Silbernagel made a motion, seconded by Councilman Craig Tillisch to approve payment of engineering invoice 2075 for \$2,734.70. All voted aye on roll call vote; **motion passed**.

Options and cost estimates for the Street and Sewer Improvement Project on Front Street were presented. Moore Engineering will come back with relining cost included in the option of installing a new line rather than replacing the old line. The company that did the televising chipped the top of a main. The quote to repair it is close to the amount still retained from their work and will be used to pay for the repair.

The Department of Health is requesting updated questionnaires for the drinking water state revolving priority list to remain qualified to request low interest loans and grant funds from the program.

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Councilman Craig Tillisch made the motion, seconded by Councilman Phil Spooner to complete the questionnaire. All voted aye on roll call vote; **motion passed.**

Job Development Authority

Councilman Steve Link made a motion, seconded by Councilman Phil Spooner to appoint Sheila Klevgard to the Job Development Authority. All voted aye on roll call vote; **motion passed.**

Request for Free Clay

Cottonwood Golf Course requested 20-30 yards of free clay to build up around the garage door on their building to prevent future flooding. Councilman Phil Spooner made the motion, seconded by Councilman Steve Link to give them the clay. All voted aye on roll call vote; **motion passed.**

Law Enforcement Center Repairs

Additional mold has been found behind the front door and under the bathroom door. A water leak under the bathroom platform will be repaired by a plumber as well as replacing the platform itself. Dan Leino of Finnish Construction estimates repairs to be complete in two weeks. Councilman Phil Spooner made a motion, seconded by Councilman Craig Tillisch to fix the Law Enforcement Center and install vinyl siding. All voted aye on roll call vote; **motion passed.**

Raffle permit

Councilman Steve Link made a motion, seconded by Councilman Phil Spooner to approve the raffle permits submitted by Casselton Lions and Dollars for Scholars. All voted aye on roll call vote; **motion passed.**

Measure 2

Councilman Pete Silbernagel requested that the council review the measure. He stated that if it should pass, the city would be required to go to the state for funding, noting that the water commission funds that the state committed to 4 years ago have yet to be received.

Gift Certificate

Councilman Phil Spooner made the motion, seconded by Councilman Pete Silbernagel to give a Menards gift certificate for \$150 to Bill Radermacher in appreciation for his time in making the coat racks for the auditorium. All voted aye on roll call vote; **motion passed.**

City Assessor

Woody Gunderson submitted his resignation effective for the end of December.

Motion to adjourn by Councilman Pete Silbernagel, seconded by Steve Link at 8:47pm

Respectfully Submitted,

Sheila K Klevgard
City Auditor