

**CITY OF CASSELTON**  
**Tuesday, June 26, 2012**  
**ORGANIZATION MEETING 7:00 P.M.**  
**Council Chambers**

Present: Mayor Edward McConnell, Councilmen Pete Silbernagel, Phil Spooner, Fred Wangler, Paul Spooner, and Craig Tillisch. Also present: Public Works Supervisor Kevin Mayer, Lee Anderson, Mike Eberhardt, Joan Carvell, Steve Carvell and City Auditor Sheila Klevgard.

The meeting was called to order. With no unfinished business a motion to **accept the canvassing results of the 2012 election** was made by Councilman Phil Spooner and seconded by Councilman Fred Wangler. All voted in favor with a show of hands; **motion passed.** The mayor requested the retiring councilmen to state how long they had been on the council and what they considered the most important accomplishment during their tenure. Councilman Phil Spooner has been on the council for 8 years and is most proud of the pool and the fact that he is leaving the city with a surplus; Councilman Pete Silbernagel served for 12 years and feels the city's best accomplishments were the Swan Creek Diversion improvement and the Whistle Free Zone; Councilman Craig Tillisch has also served for 12 years and also feels the pool is his biggest contribution. Mayor Ed McConnell thanked the council members for their years of service. Councilman Phil Spooner mad a motion to adjourn the old council at 7:05pm.

Present: Mayor Edward McConnell, Councilmen Fred Wangler, Paul Spooner, Lee Anderson, Mike Eberhardt and Joan Carvell. Also present: Public Works Supervisor Kevin Mayer, Steve Carvell, City Auditor Sheila Klevgard and Rich Hawkins.

The meeting was called to order with all Oaths of Office having been signed and in order. Councilman Spooner made a motion, seconded by Councilman Eberhardt to nominate Councilman Anderson to the position of Council President. With no other nominations, Mayor McConnell closed nominations and called for a show of hands for **Lee Anderson as Council President**; his election was approved with a unanimous vote. Councilman Spooner nominated Councilman Fred Wangler as Council Vice-President and was seconded by Councilman Anderson. With no other nominations, Mayor McConnell closed nominations and called for a show of hands for **Fred Wangler as Council Vice-President**; his election was approved with a unanimous vote. Mayor McConnell stated that as the city has grown it has become difficult to take care of all business in one meeting each month; therefore committees will be used to do most of the work ahead of time. The Finance and Public Works Committees are usually the busiest. Each councilman was assigned to three committees as shown with the chair listed first:

Finance – Wangler, Link, Anderson  
Ordinance/Property –Link, Wangler, Anderson  
Public Works – Anderson, Carvell, Eberhardt  
Sanitation – Spooner, Eberhardt, Carvell  
Fire/Police – Eberhardt, Link, Spooner  
School/Community – Carvell, Spooner, Wangler

The mayor would like all committees to meet once a quarter to every 6 months, with the Finance and Public Works committees meeting every month.

Appointments were then made as follows with all council members voting aye on roll call vote:  
Motion was made by Eberhardt and seconded by Wangler to appoint **Sheila Klevgard to City Auditor.**  
Motion was made by Wangler and seconded by Anderson to appoint **Del Losing to City Attorney.**  
Motion was made by Anderson and seconded by Spooner to appoint **Moore Engineering to City Engineer.**  
Motion was made by Wangler and seconded by Spooner to appoint **Bea Bachmeier to Clerk of Court.**  
Motion was made by Anderson and seconded by Spooner to appoint **Bill Carlson to City Forester.**  
Motion was made by Anderson and seconded by Eberhardt to appoint **Woody Gunderson to City Assessor** on a temporary basis.

Under new business Councilman Wangler made a motion, seconded by Councilman Eberhardt to appoint **Paul Spooner** to the **Airport Authority.** All voted aye on roll call vote with Councilman Spooner abstaining; **motion passed.**

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- Mayor McConnell instructed the council that the city attorney is available to them all for city business. Also, if they feel a conflict of interest regarding a topic at the council meetings they should refrain from the discussion and abstain from the vote.
- The Quiet Zone is effective at 12:01am on June 28<sup>th</sup>.
- Pictures of the new councilmen will be needed for the website.

**Points of concern**

- Councilman Eberhardt is interested in the long term problems of solid waste and water. He would like to look into the purchase of an incinerator.
- Mayor McConnell sees the sanitary sewer system as the biggest issue and the city is starting to work on that now; streets are next. The council will need to look at the time and cost of repairing streets using asphalt versus concrete. The mayor feels that services should be paid for with fees, but streets increase the value of property and therefore street improvements should be assessed.
- The old water tower is in bad condition; it is taken out of service in the winter and is still not in service so far this year. The bubble has reached the effective end of its life also as the concrete roof needs to be replaced.
- Variances are allowed for garages without requiring council approval.

Next regular meeting is July 2, 2012 at 7:00pm.

Councilman Spooner made a motion to adjourn at 7:38pm.

Respectfully Submitted,

Sheila K Klevgard  
City Auditor