

**CITY OF CASSELTON**  
**Tuesday, June 28, 2016**  
**ORGANIZATION MEETING 7:00 P.M.**  
**Council Chambers**

Present: Mayor Lee Anderson, Councilmen Fred Wangler, Edward McConnell, Mike Eberhardt and Charlie Francis. Also present: Char Gust, Lorne Sterner, Ben Kaufman, Kayla Anderson, Brian Kaufman, Public Works Supervisor Kevin Mayer, City Attorney Del Losing and City Auditor Sheila Klevgard.

The meeting was called to order. Motion was made by Eberhardt and seconded by McConnell to accept the agenda. All voted aye on roll call vote; **motion passed**. With no unfinished business a motion to **accept the canvassing results of the 2016 election** was made by Councilman McConnell and seconded by Councilman Francis. All voted aye on roll call vote; **motion passed**.

Councilman Wangler made a motion to adjourn the old council at 7:04pm.

Present: Mayor Lee Anderson, Councilmen Fred Wangler, Mike Eberhardt, Charlie Francis and Char Gust. Not in attendance: Councilmen Kent Buss and Joan Carvell. Also present: Ed McConnell, Lorne Sterner, Ben Kaufman, Kayla Anderson, Brian Kaufman, Steven Stremick, Public Works Supervisor Kevin Mayer, City Attorney Del Losing and City Auditor Sheila Klevgard.

The meeting was called to order with all Oaths of Office having been signed and in order. Councilman Francis made a motion, seconded by Councilman Eberhardt to accept the agenda. All voted aye on roll call vote; **motion passed**. Councilman Eberhardt made a motion, seconded by Councilman Francis to nominate Councilman **Wangler** to the position of **Council President**. Councilman Eberhardt made a motion, seconded by Councilman Francis to close the nominations and cast a unanimous ballot. His election was **approved** with a unanimous voice vote. Councilman Wangler nominated Councilman **Eberhardt** as **Council Vice-President** and was seconded by Councilman Francis. Councilman Wangler motioned to close the nominations and cast a unanimous ballot for Councilman **Eberhardt** as **Council Vice-President** and was seconded by Councilman Gust. His election was **approved** with a unanimous voice vote. The committee assignments are shown with the chair listed first:

Finance/Personnel – Gust, Wangler, Carvell  
Ordinance/Property – Wangler, Francis, Buss  
Public Works –Eberhardt, Carvell, Wangler  
Sanitation – Buss, Eberhardt, Gust  
Fire/Police – Francis, Gust, Eberhardt  
School/Community – Carvell, Buss, Francis

Appointments were then made as follows with all council members voting aye on voice vote:

Motion was made by Wangler and seconded by Eberhardt to appoint **Sheila Klevgard** to **City Auditor**.

Motion was made by Francis and seconded by Eberhardt to appoint **Ohnstad Twichell/Del Losing** to **City Attorney**.

Motion was made by Wangler and seconded by Francis to appoint **Moore Engineering** to **City Engineer**.

Motion was made by Gust and seconded by Eberhardt to appoint **Bea Bachmeier** to **Clerk of Court**.

Motion was made by Gust and seconded by Wangler to appoint **Bill Carlson** to **City Forester**.

Motion was made by Eberhardt and seconded by Francis to appoint **Cass County Assessor** to **City Assessor**.

**Commercial Requirements**

Major subdivision plats are already required to have grading, drainage and erosion control plan requirements, and utility plan requirements. The city has received this information on single lots such as Abbiamo Pasta and Loegering which built on undeveloped land. The question was raised whether individual lots such as for the daycare will also be required to submit this information. Councilman Francis made a motion, seconded by Councilman Wangler to not require grading, drainage and erosion control plan requirements, and utility plan requirements for the Casselton Farms First Addition plat. All voted aye on roll call vote; **motion passed**.

**Casselton Farms First Addition**

Planning & Zoning recommended approval of the plat. The previously approved rezoning and conditional use permit only apply

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to Lot 2 Block 1. A Developers Agreement sets the details of utilities and infrastructure installed and how it would be paid for such as with special assessments as well as a timetable. Although the plat shows 6<sup>th</sup> Street North going from 5<sup>th</sup> Avenue all the way to the city lot on the east, the developer intends to pave only the west 400 feet or so to get past the daycare lot and then have a turn around. Councilman Eberhardt made a motion, seconded by Councilman Wangler to approve the plat contingent upon a signed Developers Agreement. All voted aye on roll call vote; **motion passed.**

Next regular meeting is July 5, 2016 at 7:00pm.

Councilman Francis made a motion to adjourn at 7:46pm.

Respectfully Submitted,

Sheila K Klevgard  
City Auditor