

CITY OF CASSELTON
Monday, November 14, 2011
SPECIAL MEETING 7:00 P.M.
Council Chambers

Present: Councilmen Pete Silbernagel, Steve Link, Paul Spooner and Craig Tillisch.

Also present: Public Works Supervisor Kevin Mayer, Auditor Sheila Klevgard, City Engineer Brandon Oye, and Lin Smithwick.

5-year Capital Improvement Plan

Council reviewed the prior improvement plan to decide which projects should be put in the new survey to the public.

1. A new water tower with a 500,000 gallon capacity will be needed in the next 5 years to replace the old water tower.
2. Street improvements combined with replacing the sewer lines in the northwest section of town should be started next year. The remaining streets should be improved as a quadrant each year for the following three years. The newer sections in the south part of town may only require an overlay. Chip sealing all streets within 7 years would be important to maintain the repaired streets. Moore Engineering will look into the cost savings of combining these projects into a larger one.
3. Sanitary sewer relining could be done without having to repair some streets.
4. Raising the dike on the north side of town may be of importance, but if the intent is to move property out of the floodplain, it should be put on hold until the new FEMA maps are published.
5. New sidewalks and sidewalk replacements are needed around town. Pertinent questions are: should the sidewalks be done on a particular street at the same time as the street is replaced and how are they financed.
6. A Heartland Industrial Park retention pond and lift station are needed to get water out of the area.
7. A bike path out to the hotel has been suggested in the past; however the bridge would need a walking path attachment to accommodate the pedestrian traffic. Storm sewer improvements are needed by the 1st Street trailer court and additional storage is needed for heavy rains. Funds should be set aside in the budget for maintenance to Swan Creek.
8. A request was made for a new compost pile site that would be available at all times. State rules require a permit for each location and an attendant present at all times that it is open to the public.
9. Highway 18 and 2nd Street N was suggested as a separate street project.
10. Additional emergency sirens have been requested, especially on the north side of town.
11. Public Works is in need of additional shop space.

Different methods of getting a survey to the public were suggested including city-wide email, in the paper, mailing with the water bill, put on the website, surveymonkey.com and hand delivered by students. Moore Engineering will be getting estimated costs of the projects to include in the survey. Survey questions will be created and presented at the next council meeting.

Councilman Craig Tillisch made a motion, seconded by Steve Link, to direct mail the survey to the residents. All voted aye on roll call vote; **motion passed**.

Councilman Craig Tillisch made a motion to adjourn at 8:28pm.

Respectfully Submitted,

Sheila K Klevgard
City Auditor